

**NORTH SALEM TOWN BOARD AGENDA
REGULAR MEETING/WORKSESSION
VIA ZOOM
November 10, 2020
7:30 pm**

ZOOM DIAL IN NUMBER

1. 929-205-6099
2. ID 914-261-2636
3. <https://zoom.us/j/9142612636>

APPROVAL OF MINUTES

1. October 13 – Public Hearing
2. October 13 - Regular Meeting/Worksession
3. October 27 - Regular Meeting/Worksession

PRESENTATION

1. The Town Clerk will present the Supervisor’s 2021 Tentative Budget to the Town Board

APPROVAL OF REPORTS

1. Building Inspector’s Monthly Report – October 2020
2. Highway Department Monthly Report – October 2020
3. Planning Board Financial Report – October 2020
4. Police Department Monthly Report – October 2020
5. Receiver of Taxes Monthly Report (including any tax refunds) – October 2020
6. Recreation Department Monthly Report – October 2020
7. Supervisor’s Monthly Report – October 2020
8. Town Clerk’s Monthly Report – October 2020

RESOLUTIONS

1. To Pay Town Bills
2. To Pay Highway Bills
3. To Acknowledge Board Resignation – Conservation Advisory Council
4. To Re-appoint Conservation Advisory Council Member
5. To Appoint Volunteer
6. To Authorize Budget Transfer
7. To Authorize Budget Transfer
8. To Adopt Retention and Disposition Schedule
9. To Authorize Lease-Purchase of 2021 Police Vehicle

WORKSESSION

1. Tentative Town Budget 2021
2. Scoreboard at Volunteers Park

Posted: November 6, 2020

1. TO PAY TOWN BILLS

Motion made by
Seconded by

RESOLVED, that the Town Bills totaling \$274,022.70 as listed on Abstract #11, claims 690 through 756 be audited, approved, and ordered paid.

2. TO PAY HIGHWAY BILLS

Motion made by
Seconded by

RESOLVED, that the Highway Bills totaling \$21,059.44 as listed on Abstract #11, claims 304 through 335 be audited, approved, and ordered paid.

3. TO ACKNOWLEDGE RESIGNATION OF BOARD MEMBER

Motion made by
Seconded by

RESOLVED, that the Town Board of the Town of North Salem hereby acknowledges the resignation of Barbara Howard from the Conservation Advisory Council for the term ending 10/31/2021.

4. TO RE-APPOINT CONSERVATION ADVISORY COUNCIL MEMBER

Motion made by
Seconded by

RESOLVED, that the Town Board of the Town of North Salem hereby re-appoints Melissa Sultana to the Conservation Advisory Council for a term to expire 10/31/2022.

5. TO APPOINT VOLUNTEER

Motion made by
Seconded by

RESOLVED, that the Town Board of the Town of North Salem hereby appoints volunteer Garry Leavy to run Let’s Go Trivia at the November 10, 2020 Senior Citizen Meeting.

6. TO AUTHORIZE BUDGET TRANSFER

Motion made by
Seconded by

RESOLVED, that the Town Board of the Town of North Salem hereby authorizes the following transfer due to unanticipated costs and repairs to the Building Department Town Vehicle:

<u>Acct #</u>	<u>Description</u>	<u>From</u>	<u>To</u>
A1990.4	Contingency	\$8,428.29	
A3620.4	Contractual		\$8,428.29

7. TO AUTHORIZE BUDGET TRANSFER

Motion made by
Seconded by

RESOLVED, that the Town Board of the Town of North Salem hereby authorizes the Supervisor to Transfer \$38,892.57 from the PLSD Operating Account to the PLSD Joint Capital Projects account to close out the PLSD Joint Capital Project Activity; and

RESOLVED, that the Town Board hereby directs the Town Director of Finance to post the following entries in the PLSD Operating Fund and PLSD Joint Capital Projects Fund:

PLSD522/9901 - Interfund Transfer	\$38,892.57	
PLSD391 - Due From Other Funds		\$38,892.57
57630 - Due To Other Funds	\$38,892.57	
H980/5031 - Interfund Transfer		\$38,892.57

BE IT FURTHER RESOLVED, that the Town Board hereby authorizes the Town Supervisor to Transfer the remaining cash balance of \$128,102.43 from the PLSD Joint Account to the PLSD Operating Account and to close the PLSD Joint Capital Fund Account at Signature Bank once the transfer of the remaining cash balance has been completed.

8. TO ADOPT RETENTION AND DISPOSITION SCHEDULE

Motion made by
Seconded by

RESOLVED, that the Town Board of the Town of North Salem hereby affirms that the Retention and Disposition Schedule for New York Local Government Records (LGS-1), issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein and;

BE IT FURTHER RESOLVED, that in accordance with Article 57-A:

- (a) only those records will be disposed of that are described in Retention and Disposition Schedule for New York Local Government Records (LGS-1), after they have met the minimum retention periods described therein and;
- (b) only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

9. TO AUTHORIZE LEASE-PURCHASE OF 2021 POLICE VEHICLE

Motion made by
Seconded by

RESOLVED, that the Town Board of the Town of North Salem hereby authorizes the Supervisor to sign a three-year lease agreement with ROC Leasing to lease-purchase a new 2021 Dodge Charger for three (3) annual payments of \$11,410.65 each.