

**NORTH SALEM TOWN BOARD AGENDA
REGULAR MEETING/WORKSESSION
TOWN MEETING HALL
66 JUNE ROAD
February 14, 2023**

**6:45 pm Executive Session
7:30 pm Regular Meeting**

**MEETINGS ARE IN-PERSON or
ZOOM DIAL IN NUMBER**

1. 929-205-6099
2. ID 914-261-2636
3. <https://zoom.us/j/9142612636>

APPROVAL OF REPORTS

1. Building Inspector's Monthly Report – January 2023
2. Highway Department Monthly Report – January 2023
3. Planning Board Financial Report – January 2023
4. Police Department Monthly Report – January 2023
5. Receiver of Taxes Monthly Report (including any tax refunds) – January 2023
6. Recreation Department Monthly Report – January 2023
7. Supervisor's Monthly Report – January 2023
8. Town Clerk's Monthly Report – January 2023

APPROVAL OF MINUTES

1. January 3, 2023 – Organizational Meeting
2. January 10, 2023 – Regular Meeting/Worksession
3. January 24, 2023- Regular Meeting/Worksession

RESOLUTIONS

1. To Go Into Executive Session – Board Interviews
2. To Pay Town Bills
3. To Pay Highway Bills
4. To Appoint Personnel – Highway Department
5. To Appoint Planning Board Member
6. To Acknowledge Resignation – Climate Smart Community Leadership Committee
7. To Authorize Conservation Advisory Council Members to Attend 2023 Virtual Landscape Conference
8. To Authorize Zoning Board of Appeals Member to Attend Conference
9. To Authorize Supervisor to Sign Agreement - North East Westchester Special Recreation, Inc
10. To Authorize Supervisor to Sign Agreement - Bob Angelo dba Day Rock

11. To Authorize Supervisor to Sign Agreement - Us Sports Institute
12. To Authorize Supervisor to Sign Agreement - DocNetwork, Inc
13. To Authorize Town Clerk to Apply for Grant

WORKSESSION

1. Discussion - Issuance of \$500,000 Bonds to Pay the Cost of the Engineering, Planning and Other Preliminary Expenses in Connection with the Establishment of the Croton Falls Sewer District
2. Discussion - Next Procedural Steps with Regard to Proposed Local Laws to Amend Chapter 250 - Zoning of the Code of the Town of North Salem - Landscaping and Lighting; and Sign Regulations
3. Discussion – Potential Property Boundary Survey - 10 Warner Drive
4. Discussion – Tax Exemption for Volunteer Fire Fighters and Ambulance Workers
5. Discussion – 3 Owens Road Expenses

Posted: February 10, 2023

1. TO GO INTO EXECUTIVE SESSION – BOARD INTERVIEWS

Motion made by
Seconded by

RESOLVED, that the Town Board of the Town of North Salem shall enter into Executive Session to meet prospective board candidates.

2. TO PAY TOWN BILLS

Motion made by
Seconded by

RESOLVED, that the Town Bills totaling \$198,567.95 as listed on Abstract #2, claims 69 through 142 be audited, approved, and ordered paid.

3. TO PAY HIGHWAY BILLS

Motion made by
Seconded by

RESOLVED, that the Highway Bills totaling \$38,132.05 as listed on Abstract #2, claims 38 through 69 be audited, approved, and ordered paid.

4. TO APPOINT PERSONNEL – HIGHWAY DEPARTMENT

Motion made by
Seconded by

RESOLVED, that the Town Board of the Town of North Salem hereby appoints Justin Conley as a full-time probationary Road Maintainer at an hourly rate of thirty-seven dollars and thirty-seven cents (\$37.37) per hour effective February 15, 2023 and subject to a probationary period of not less than twelve (12) weeks and not more than fifty-two (52) weeks.

5. TO APPOINT PLANNING BOARD MEMBER

Motion made by
Seconded by

RESOLVED, that the Town Board of the Town of North Salem hereby appoints Nicholas Sainz-Hatzis to the Planning Board for a term to expire December 31, 2026.

6. TO ACKNOWLEDGE RESIGNATION – CLIMATE SMART COMMUNITY LEADERSHIP COMMITTEE

Motion made by
Seconded by

RESOLVED, that the Town Board of the Town of North Salem hereby acknowledges the resignation of Maria Hlushko, effective immediately, from the Climate Smart Community Leadership Committee.

7. TO AUTHORIZE CONSERVATION ADVISORY COUNCIL MEMBERS TO ATTEND 2023 VIRTUAL LANDSCAPE CONFERENCE

Motion made by
Seconded by

RESOLVED, that the Town Board of the Town of North Salem hereby authorizes Conservation Advisory Council members Andrea Goode, Pam Pooley and Melissa Sultana to attend the virtual 2023 Spring Landscape Conference given by Westchester Community College on March 13, 2023 and hereby authorizes a reimbursement expense in the amount of eighty dollars (\$80.00) each for the registration fee.

8. TO AUTHORIZE ZONING BOARD OF APPEALS MEMBER TO ATTEND CONFERENCE

Motion made by
Seconded by

RESOLVED, that the Town Board of the Town of North Salem hereby authorizes the Zoning Board of Appeals Member Nzingha Milanese to attend the New York Planning Federation Annual Conference from April 16 - April 18, 2023 at the Saratoga Hilton in Saratoga Springs, NY and be it further

RESOLVED, that she will be reimbursed for all actual and necessary expenses (not-to-exceed \$700.00) incurred in attending the Conference.

9. TO AUTHORIZE SUPERVISOR TO SIGN AGREEMENT - NORTH EAST WESTCHESTER SPECIAL RECREATION, INC

Motion made by
Seconded by

RESOLVED, that the Town Board of the Town of North Salem hereby authorizes the Supervisor to sign a contract for the year 2023 with North East Westchester Special Recreation, Inc. to jointly operate a therapeutic recreation program at a cost of three thousand seven hundred ninety-four dollars and fifty-four cents (\$3,794.54)

10. TO AUTHORIZE SUPERVISOR TO SIGN AGREEMENT - BOB ANGELO dba DAY ROCK

Motion made by
Seconded by

RESOLVED, that the Town Board of the Town of North Salem hereby authorizes the Supervisor to sign a Recreation Programming Agreement for Bob Angelo dba Day Rock for July 6, 2023 from 9:30am to 2:45pm for one thousand four hundred dollars (\$1,400.00).

11. TO AUTHORIZE SUPERVISOR TO SIGN AGREEMENT - US SPORTS INSTITUTE

Motion made by
Seconded by

RESOLVED, that the Town Board of the Town of North Salem hereby authorizes the Supervisor to sign a Recreation Programming Agreement for US Sports Institute to provide Multi-Sport and Preschool Programs for the Town of North Salem Recreation Department for Spring, Summer and Fall 2023. Programs shall be conducted at Joe Bohrdrum Park as detailed on the attached agreement dated January 17, 2023.

12. TO AUTHORIZE SUPERVISOR TO SIGN AGREEMENT - DOCNETWORK, INC

Motion made by
Seconded by

RESOLVED, that the Town Board of the Town of North Salem hereby authorizes the Supervisor to sign an agreement with DocNetwork, Inc. to provide electronic health record services for participants in the 2023 Summer Camp at a cost of two thousand eight hundred fifty dollars (\$2,850.00), as outlined in the contract received on February 9, 2023.

13. TO AUTHORIZE TOWN CLERK TO APPLY FOR GRANT

Motion made by
Seconded by

RESOLVED, that the Town Board of the Town of North Salem hereby authorizes Town Clerk Maria Hlushko, as Records Management Officer, to apply for a 2023-2024 New York State Archives Local Government Records Management Improvement Fund (LGRMIF) Grant for improvements to the records vault located at 274 Titicus Road.