

**NORTH SALEM TOWN BOARD AGENDA  
REGULAR MEETING/WORKSESSION  
TOWN MEETING HALL  
66 JUNE ROAD  
July 25, 2023  
7:30 pm**

**MEETINGS ARE IN-PERSON or  
ZOOM DIAL IN NUMBER**

1. 929-205-6099
2. ID 914-261-2636
3. <https://zoom.us/j/9142612636>

**APPROVAL OF MINUTES**

1. June 27, 2023 – Public Hearing
2. June 27, 2023 - Regular Meeting/Worksession

**RESOLUTIONS**

1. To Authorize Supervisor to Sign Agreement and Make Payment – Active Internet Technologies dba Finalsite
2. To Authorize Expense – P.F. Beal & Sons, Inc.
3. To Authorize Purchase – N & S Supply LLC
4. To Authorize Refunds – Recreation Programs
5. To Authorize Supervisor to Apply for CREST Grant – Radios for North Salem Police Department
6. To Authorize Supervisor to Apply for a New York State Energy Research and Development (NYSERDA) Grant – Geothermal Heating and Cooling, North Salem Community Center
7. To Authorize Supervisor to Apply for New York State Water Infrastructure Improvement (WIIA) Program Grant – Salem Acres Water District
8. To Authorize Supervisor to Apply for New York State Water Infrastructure Improvement (WIIA) Program Grant – Croton Falls Sewer District
9. To Authorize Expense – James J. Hahn Engineering, P.C.
10. To Declare Lead Agency - Croton Falls Sewer District
11. To Set Public Hearing Date – Proposed Increase and Improvement of Facilities of Salem Acres Water District

**WORKSESSION**

1. Discussion – Engineering Estimate for JB Park Pavilion

Posted: July 21, 2023

**1. TO AUTHORIZE SUPERVISOR TO SIGN AGREEMENT AND MAKE PAYMENT – ACTIVE INTERNET TECHNOLOGIES DBA FINALSITE**

Motion made by  
Seconded by

**RESOLVED**, that the Town Board of the Town of North Salem hereby authorizes the Supervisor to sign an agreement with Active Internet Technologies dba Finalsites for a three-year contract to provide emergency contact system and associated database services and to make payment for Period 1, July 1, 2023 through July 1, 2024 in the amount of three thousand four hundred eight dollars (\$3,408.00) per the attached agreement dated July 12, 2023.

**2. TO AUTHORIZE EXPENSE – P.F. BEAL & SONS, INC.**

Motion made by  
Seconded by

**RESOLVED**, that the Town Board of the Town of North Salem hereby authorizes an expense in an amount not-to-exceed eight thousand five hundred fifty dollars (\$8,550.00) to P.F. Beal & Sons, Inc. to repair the well adjacent to the pumphouse in the Candlewood Park Water District per the quote received on July 19, 2023.

**3. TO AUTHORIZE PURCHASE – N & S SUPPLY LLC**

Motion made by  
Seconded by

**RESOLVED**, that the Town Board of the Town of North Salem hereby authorizes the Highway Superintendent to purchase a fuel oil heater for the highway garage in the amount of six thousand five hundred fifty-one dollars and sixty-five cents (\$6,551.65) per the quote received from N & S Supply LLC on March 6, 2023.

**4. TO AUTHORIZE REFUNDS – RECREATION PROGRAMS**

Motion made by  
Seconded by

**RESOLVED**, that the Town Board of the Town of North Salem hereby authorizes the following refunds for Recreation Programs:

Parks/Recreation General, A 2001

- Christina Buchter, 53 Orchard Hill Road, Katonah, NY 10536, one hundred sixty-five dollars and zero cents (\$165.00).
- Amanda Ford, 16 Dreps Drive, Mahopac, NY 10541, in the amount of one hundred forty dollars and zero cents (\$140.00).
- Michelle Glauber, 8 Front Street #475, Croton Falls, NY 10519, in the amount of one hundred forty dollars and zero cents (\$140.00).
- Ashley Malan, 72 Chapel Road, Waccabuc, NY 10597, in the amount of one hundred forty dollars and zero cents (\$140.00).

Parks/Recreation Camp, A 2002

- Yulia Levesque, 5 Cat Ridge Road, North Salem, NY 10560, in the amount of four hundred ninety-seven dollars and fifty cents (\$497.50).

**5. TO AUTHORIZE SUPERVISOR TO APPLY FOR CREST GRANT**

Motion made by  
Seconded by

**RESOLVED**, that the Town Board of the Town of North Salem hereby authorizes the Supervisor to apply to receive funds for a New York State Senate CREST grant (committed by Senator Peter Harckham) in the amount of \$100,000 for the purchase of Police Radios; and

**BE IT FURTHER RESOLVED**, that the Town Board of the Town of North Salem hereby commits to provide the balance required to complete the purchase in the amount of \$17,282.15.

**6. TO AUTHORIZE SUPERVISOR TO APPLY FOR A NEW YORK STATE ENERGY RESEARCH AND DEVELOPMENT (NYSERDA) GRANT**

Motion made by  
Seconded by

**RESOLVED**, that the Town Board of the Town of North Salem hereby authorizes the Supervisor to apply for a New York State Energy Research and Development (NYSERDA) Grant in the amount of xxxxx for the purchase and installation of a geothermal heating and cooling system for the North Salem Community Center at 3 Owens Road; and

**BE IT FURTHER RESOLVED**, that the Town Board of the Town of North Salem commits to pay the 40% match required from a combination of State and Municipal (SAM) Facilities Grant funds as well as from the town’s fund balance.

**7. TO AUTHORIZE SUPERVISOR TO APPLY FOR A NEW YORK STATE WATER INFRASTRUCTURE IMPROVEMENT (WIIA) PROGRAM GRANT**

Motion made by  
Seconded by

**RESOLVED**, that the Town Board of the Town of North Salem hereby authorizes the Supervisor to apply for the following New York State Water Infrastructure Improvement (WIIA) grant:

- Salem Acres Water District in the amount of \$307,000.00

**8. TO AUTHORIZE SUPERVISOR TO APPLY FOR A NEW YORK STATE WATER INFRASTRUCTURE IMPROVEMENT (WIIA) PROGRAM GRANT**

Motion made by  
Seconded by

**RESOLVED**, that the Town Board of the Town of North Salem hereby authorizes the Supervisor to apply for the following New York State Water Infrastructure Improvement (WIIA) grant:

- Croton Falls Sewer District in the amount of \$2,200,000.00

**9. TO AUTHORIZE EXPENSE – JAMES J. HAHN ENGINEERING, P.C.**

Motion made by  
Seconded by

**RESOLVED**, that the Town Board of the Town of North Salem hereby authorizes an expense in the amount of nine thousand dollars (\$9,000.00) to James J. Hahn Engineering, P.C. to prepare a Map, Plan & Report (MPR) for the proposed Pabst Water District per the quote received on July 20, 2023.

**10. TO DECLARE LEAD AGENCY – CROTON FALLS SEWER DISTRICT**

Motion made by  
Seconded by

WHEREAS, Croton Falls is a hamlet in the Town of North Salem comprising of 22 single family residential, 18 multifamily residential, 10 small business commercial, 2 restaurants, 1 railroad, and 13 properties consisting of parking, storage, church, rectory, or vacant lots; and

WHEREAS, properties in the hamlet discharge wastewater to individual septic systems that are failing, require frequent pump out, and are a potential hazard to Town and New York City water supply; and

WHEREAS, the Town is proposing a sewer district, sewer collection system, and sewer treatment system to collect, convey and treat wastewater from the properties in the hamlet such that individual septic systems can be abandoned; and

WHEREAS, as the proposed project (referred to as Action) is subject to classification and review under the State Environmental Quality Review (SEQR) Regulations; and

WHEREAS, the Town of North Salem Town Board has reviewed the SEQR Full Environmental Assessment Form (EAF) Part 1; and

WHEREAS, the Town Board determines that the said Action is classified as an Unlisted Action under SEQR Regulations; and

WHEREAS, the Town Board determines that said Action is also subject to review and approval by other involved agencies including, WCDOH, NYCDEP, NYSDEC, NYSDOT, SHPO, Metro North Railroad under SEQR Regulations;

WHEREAS, the Town Board determines that it is the most appropriate agency to ensure the coordination of this Action and will provide written notification to involved agencies for the purposes of conducting a coordinated review and making the determination of significance thereon under the SEQR Regulations.

NOW, THEREFORE, BE IT RESOLVED that the Town Board does hereby declare its intent to be designated Lead Agency for the Action.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

Warren Lucas	voting	___
Peter Kamenstein	voting	___
Martin Aronchick	voting	___
Katherine Daniels	voting	___
Brent Golisano	voting	___

and the resolution was thereupon declared duly adopted.

**11. TO SET PUBLIC HEARING DATE – PROPOSED INCREASE AND IMPROVEMENT OF FACILITES OF SALEM ACRES WATER DISTRICT**

At a regular meeting of the Town Board of the Town of North Salem, Westchester County, New York, held at the Town meeting Room at 66 June Road, in North Salem, New York on July 25, 2023, at 7:30 PM., Prevailing Time.

PRESENT:

\_\_\_\_\_  
Supervisor

\_\_\_\_\_  
Councilman

\_\_\_\_\_  
Councilman

\_\_\_\_\_  
Councilman

\_\_\_\_\_  
Councilman

<p>In the Matter of The Increase and Improvement of the Facilities of Salem Acres Water District, in the Town of North Salem, Westchester County, New York</p>	<p>ORDER CALLING PUBLIC HEARING</p>
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WHEREAS, the Town Board of the Town of North Salem, Westchester County, New York, has caused to be prepared an estimate of cost, pursuant to Section 202-b of the Town Law, relating to the increase and improvement of the facilities of Salem Acres Water District, in the Town of North Salem, Westchester County, New York (the “Water District”), consisting of the reconstruction of portions of the water distribution system for Salem Acres Water District, including original furnishings, equipment, machinery, apparatus, appurtenances, and incidental improvements and expenses in connection therewith, at a maximum estimated cost of \$307,000; and

WHEREAS, said capital project has been determined to be a Type II Action pursuant to the regulations of the New York State Department of Environmental Conservation promulgated pursuant to the State Environmental Quality Review Act (“SEQRA”), the implementation of which as proposed, it has been determined will not result in a significant environmental effect and the documentation relating to SEQRA is available in the office of the Town Clerk for inspection during normal office hours; and

WHEREAS, it is now desired to call a public hearing on the question of the increase and improvement of the facilities of said Water District, in the matter described above, and to hear all persons interested in the subject thereof, concerning the same, in accordance with the provisions of Section 202-b of the Town Law; NOW, THEREFORE, IT IS HEREBY

ORDERED, by the Town Board of the Town of North Salem, Westchester County, New York, as follows:

Section 1. A public hearing will be held in the Town meeting Room at 66 June Road, in North Salem, New York, in said Town, on August 8, 2023, at 7:30 P.M., Prevailing Time, on the question of the increase and improvement of the facilities of Salem Acres Water District, in the Town of

North Salem, Westchester County, New York, in the manner described in the preambles hereof, and to hear all persons interested in the subject thereof, concerning the same, and to take such action thereon as is required or authorized by law.

Section 2. The Town Clerk is hereby authorized and directed to cause a copy of the Notice of Public Hearing hereinafter provided to be published once in the official newspaper, and also to cause a copy thereof to be posted on the sign board of the Town, such publication and posting to be made not less than ten, nor more than twenty, days before the date designated for the hearing.

Section 3. The notice of public hearing shall be in substantially the form attached hereto as Exhibit A and hereby made a part hereof.

Section 4. This Order shall take effect immediately.

The question of the adoption of the foregoing order was duly put to a vote on roll call, which resulted as follows:

\_\_\_\_\_ VOTING \_\_\_\_\_  
\_\_\_\_\_ VOTING \_\_\_\_\_  
\_\_\_\_\_ VOTING \_\_\_\_\_  
\_\_\_\_\_ VOTING \_\_\_\_\_  
\_\_\_\_\_ VOTING \_\_\_\_\_

The Order was thereupon declared duly adopted.

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