

**NORTH SALEM TOWN BOARD AGENDA
PUBLIC HEARING/REGULAR MEETING/WORKSESSION
TOWN MEETING HALL
66 JUNE ROAD
September 12, 2023
7:30 pm**

**MEETINGS ARE IN-PERSON or
ZOOM DIAL IN NUMBER**

1. 929-205-6099
2. ID 914-261-2636
3. <https://zoom.us/j/9142612636>

PUBLIC HEARING

1. To Continue the Public Hearing to Consider a Local Law to Amend Chapter 250 - Zoning of the Code of the Town of North Salem - Landscaping and Lighting

APPROVAL OF MINUTES

1. August 8, 2023 – Public Hearing – Proposed Increase and Improvement of Facilities of Salem Acres Water District
2. August 8, 2023 – Regular Meeting/Worksession
3. August 15, 2023 – Special Meeting/Worksession
4. August 22, 2023 – Regular Meeting/Worksession

APPROVAL OF REPORTS

1. Building Inspector’s Monthly Report – August 2023
2. Highway Department Monthly Report – August 2023
3. Planning Board Financial Report – August 2023
4. Police Department Monthly Report – August 2023
5. Receiver of Taxes Monthly Report (including any tax refunds) – August 2023
6. Recreation Department Monthly Reports – June, July & August 2023
7. Supervisor’s Monthly Report – August 2023
8. Town Clerk’s Monthly Report – August 2023

RESOLUTIONS

1. To Pay Town Bills
2. To Pay Highway Bills
3. To Adopt the Amended *Policy Governing the Use of the North Salem Community Center*
4. To Award Bids – Highway Materials and Services
5. To Amend Resolution #206-23 - To Authorize Expense and Payment – Matrix Security Systems
6. To Authorize Purchase – Altec Industries, Inc
7. To Authorize Purchase – Hudson River Truck & Trailer
8. To Authorize Supervisor to Sign Agreement – D’Amico Electric
9. To Authorize Supervisor to Apply for Assembly CREST Grant – Geothermal and EV Chargers at the North Salem Community Center
10. To Authorize Supervisor to Apply for Senate CREST Grant – Geothermal and EV Chargers at the North Salem Community Center

11. To Authorize Supervisor to Apply for Senate CREST Grant – Pavilion at Joe Bohrdrum Park
12. To Authorize Expense – Site Specific Design
13. To Authorize Supervisor to go out to Bid for a Pavilion at Joe Bohrdrum Park
14. To Authorize Refunds – Recreation Programs
15. To Authorize Supervisor to Sign Agreements – 2023 Recreation Programming
16. To Go Into Executive Session – Legal Advice of Counsel and Contracts

WORKSESSION

1. Discussion – Grant and Hawley Roads Intersection
2. Discussion – Municipal Single Use Items Waste Reduction
3. Discussion – Exterior Storm Windows at Delancey Hall
4. Discussion - Facilities Maintenance Personnel
5. Discussion – Parking Area Improvements at Town Parks
6. Discussion – Norm Hathaway Holiday Concert at the Hammond Museum
7. Status of Croton Falls Water District Well

Posted: September 8, 2023

1. TO PAY TOWN BILLS

Motion made by
Seconded by

RESOLVED, that the Town Bills totaling \$244,567.15 as listed on Abstract #9, claims 568 through 645 be audited, approved, and ordered paid.

2. TO PAY HIGHWAY BILLS

Motion made by
Seconded by

RESOLVED, that the Highway Bills totaling \$46,417.40 as listed on Abstract #9, claims 269 through 297 be audited, approved, and ordered paid.

3. TO ADOPT THE AMENDED POLICY GOVERNING THE USE OF THE NORTH SALEM COMMUNITY CENTER

Motion made by
Seconded by

RESOLVED, that the Town Board of the Town of North Salem hereby amends the policy (last amended August 8, 2023) governing the use of the North Salem Community Center at 3 Owens Road, Croton Falls, NY.

see attached

4. TO AWARD BIDS – HIGHWAY MATERIALS AND SERVICES

Motion made by
Seconded by

RESOLVED, that the Town Board of the Town of North Salem hereby awards the attached Materials and Services bids for the Highway Department which were received by the Town Clerk and opened in the North Salem Town Court Meeting Room on August 11, 2023 at 10:30 am.

*** see attached ***

5. TO AMEND RESOLUTION 206-23 - TO AUTHORIZE EXPENSE AND PAYMENT – MATRIX SECURITY SYSTEMS, INC.

Motion made by
Seconded by

RESOLVED, that the Town Board of the Town of North Salem hereby amends Resolution #206-23 as follows:

RESOLVED, that the Town Board of the Town of North Salem hereby authorizes an expense and payment in the amount of two thousand one hundred twenty dollars (\$2,120.00) to Matrix Security Systems Inc. to replace fourteen (14) smoke and two (2) heat detectors at Delancey Hall, 266 Titicus Road.

6. TO AUTHORIZE PURCHASE – ALTEC INDUSTRIES, INC

Motion made by
Seconded by

RESOLVED, that the Town Board of the Town of North Salem hereby authorizes the Highway Superintendent to purchase a bucket truck from Altec Industries, Inc. at a cost of two hundred thirty-five thousand five hundred eleven dollars and fifty cents (\$235,511.50) per Quote No. 1473709.

7. TO AUTHORIZE PURCHASE – HUDSON RIVER TRUCK & TRAILER

Motion made by
Seconded by

RESOLVED, that the Town Board of the Town of North Salem hereby authorizes the Highway Superintendent to purchase a Chip Storage Box from Hudson River Truck & Trailer at a cost of fifteen thousand six hundred fifty dollars (\$15,650.00) per Quote No. 139798-KW.

8. TO AUTHORIZE SUPERVISOR TO SIGN AGREEMENT – D’AMICO ELECTRIC

Motion made by
Seconded by

RESOLVED, that the Town Board of the Town of North Salem hereby authorizes the Supervisor to sign an agreement with D’Amico Electric for generator maintenance at the Town Hall Campus at an annual cost of five hundred seventy-five dollars (\$575.00) per the attached document.

9. TO AUTHORIZE THE SUPERVISOR TO REQUEST GRANT FUNDING FROM ASSEMBLYMAN CHRISTOPHER BURDICK THROUGH THE COMMUNITY RESILIENCY, ECONOMIC SUSTAINABILITY, AND TECHNOLOGY PROGRAM (CREST)

Motion made by
Seconded by

WHEREAS, the Town of North Salem owns a facility at 3 Owens Road (North Salem Community Center) for use as a town community, arts and senior center;

AND WHEREAS, the facility has a 5-gallon per hour fuel oil boiler which has an estimated efficiency of only 50%;

AND WHEREAS, the Town of North Salem intends to present a request to New York State Assemblymember Christopher Burdick, as the town’s representative in the New York State Assembly, for a New York State grant to replace the existing boiler with a geothermal heating and cooling system and to install EV Chargers at the facility;

NOW, THEREFORE, be it resolved that the Town Board of the Town of North Salem hereby approves the above-subject request; and it is hereby further

RESOLVED, that the North Salem Town Supervisor be authorized to execute all necessary agreements, certifications or reimbursement requests on behalf of the Town of North Salem with the NYS Assembly and the Dormitory Authority of the State of New York.

10. TO AUTHORIZE SUPERVISOR TO REQUEST GRANT FUNDING FROM SENATOR PETER HARCKHAM THROUGH THE COMMUNITY RESILIENCY, ECONOMIC SUSTAINABILITY, AND TECHNOLOGY PROGRAM (CREST)

Motion made by
Seconded by

WHEREAS, the Town of North Salem has recently purchased a facility at 3 Owens Road for use as a town community, arts and senior center;

AND WHEREAS, the facility has a 5-gallon per hour fuel oil boiler which has an estimated efficiency of only 50%;

AND WHEREAS, the Town of North Salem intends to present a request to New York State Senator Peter Harckham, as the town’s representative in the New York State Senate, for a New York State grant to replace the existing boiler with a geothermal heating and cooling system and to install EV Chargers at the facility;

NOW, THEREFORE, be it resolved that the Town Board of the Town of North Salem hereby approves the above-subject request; and it is hereby further

RESOLVED, that the North Salem Town Supervisor be authorized to execute all necessary agreements, certifications or reimbursement requests on behalf of the Town of North Salem with NYS Senate and the Dormitory Authority of the State of New York.

11. TO AUTHORIZE SUPERVISOR TO REQUEST GRANT FUNDING FROM SENATOR PETER HARCKHAM THROUGH THE COMMUNITY RESILIENCY, ECONOMIC SUSTAINABILITY, AND TECHNOLOGY PROGRAM (CREST)

Motion made by
Seconded by

WHEREAS, the Town of North Salem’s Joe Bohrdrum Park at 15 Sunset Drive is lacking a shade structure with seating for visitors;

AND WHEREAS, the Town of North Salem intends to present a request to New York State Senator Peter Harckham, as the town’s representative in the New York State Senate, for a New York State grant to purchase and install a 20x40 foot Pavilion with seating at Joe Bohrdrum Park;

NOW, THEREFORE, be it resolved that the Town Board of the Town of North Salem hereby approves the above-subject request; and it is hereby further

RESOLVED, that the North Salem Town Supervisor be authorized to execute all necessary agreements, certifications or reimbursement requests on behalf of the Town of North Salem with NYS Senate and the Dormitory Authority of the State of New York.

12. TO AUTHORIZE EXPENSE – SITE SPECIFIC DESIGN

Motion made by
Seconded by

RESOLVED, that the Town Board of the Town of North Salem hereby authorizes an expense in the amount of thirty thousand seven hundred sixty-eight dollars (\$30,768.00) to Site Specific Design for the purchase of twelve (12) E/One Sewage Grinder Pumps for the Peach Lake Sewer District.

13. TO AUTHORIZE SUPERVISOR TO GO OUT TO BID FOR A PAVILION AT JOE BOHRDRUM PARK

Motion made by
Seconded by

RESOLVED, that the Town Board of the Town of North Salem hereby authorizes the Supervisor to go out to bid for a contractor/vendor to furnish and install a Pavilion at Joe Bohrdrum Park as outlined in the bid package to be provided by Hahn Engineering.

14. TO AUTHORIZE REFUNDS – RECREATION PROGRAMS

Motion made by
Seconded by

RESOLVED, that the Town Board of the Town of North Salem hereby authorizes the following refunds for Recreation Programs:

Parks/Recreation Camp, A 2001

- Jamie Guzman, 13 Hatfield Road, Mahopac, NY 10541 in the amount of two hundred four dollars and ninety-seven cents (\$204.97).
- Chris Sinclair, 13 Livery Lane, North Salem, NY 10560 in the amount of one hundred ninety-five dollars and zero cents (\$195.00).

Parks/Recreation Camp, A 2002

- Jane Bendor, 1 Shoshone Drive, Katonah NY 10536 in the amount of forty-five dollars and zero cents (\$45.00).
- Lara Cameron, 188 Tackora Trail, Ridgefield CT 06877 in the amount of ninety dollars and zero cents (\$90.00).
- Jennifer Conte, 7 Sylvia Way, Purdys, NY 10578 in the amount of forty-five dollars and zero cents (\$45.00).
- Jennifer Pedulla-Kisthart, 35 Muscoot River Road, Yorktown Heights, NY 10598 in the amount of ninety dollars and zero cents (\$90.00).
- Jason LaRocca, 66 Vails Lakeshore Drive, Brewster, NY 10509 in the amount of ninety dollars and zero cents (\$90.00).
- Larissa Laskowski, 11 Minor Road, Brewster, NY 10509 in the amount of forty-five dollars and zero cents (\$45.00).
- Sanghee Marinucci, 12 Orchard Drive, South Salem, NY 10590 in the amount of forty-five dollars and zero cents (\$45.00).

- Josefa Milian, 24 Sugar Hill Road, North Salem, NY 10560 in the amount of forty-five dollars and zero cents (\$45.00).
- Bramy Nivar, 828 Bronx River Road, Apt 5 B, Bronxville, NY 10708 in the amount of forty-five dollars and zero cents (\$45.00).
- Eva Olsson, 122 Titicus Road, North Salem, NY 10560 in the amount of forty-five dollars and zero cents (\$45.00).
- Marc Perry, 384B Heritage Hills, Somers, NY 10589 in the amount of forty-five dollars and zero cents (\$45.00).
- Alexia M. Vassiliou and Joseph A. Ryan, 40 Sugar Hill Road, North Salem, NY 10560 in the amount of forty-five dollars and zero cents (\$45.00).
- Eddy Zaken, 49 Benedict Road, South Salem, NY 10590 in the amount of forty-five dollars and zero cents (\$45.00).

15. TO AUTHORIZE SUPERVISOR TO SIGN AGREEMENTS – 2023 RECREATION PROGRAMMING

Motion made by
 Seconded by

RESOLVED, that the Town Board of the Town of North Salem hereby authorizes the Supervisor to sign Recreation Programming Service Agreements for the following:

<u>Instructor/Vendor</u>	<u>Program Name/Service</u>	<u>Program/Service Dates</u>	<u>Amount Paid to Vendor</u>	<u>Total Cost paid by Participant</u>
Brewster Ice Arena	Learn to Skate	2023-2024 Season	\$150 per participant	\$35 per participant
First Person Sports	Laser Tag League	2023 Season	\$115 per participant (+\$30 for shirt)	\$15 per participant

16. TO GO INTO EXECUTIVE SESSION – LEGAL ADVICE OF COUNSEL AND CONTRACTS

Motion made by
 Seconded by

RESOLVED, that the Town Board of the Town of North Salem shall enter into Executive Session to solicit advice of counsel on contracts and legal matters.