

Owner:		Cell Phone:	Application # Residential / Commercial Permit Type
Project Address:		Home Phone:	
Town:	Zip:	Work Phone:	
Agent Name & Address (if other than owner)		Agent Phone:	
Property ID		Estimated cost: All labor & material	
Sheet _____ Block _____ Lot _____			

Project Description:

Contractor (Insurance documents must match contractors name)			Contact Name:	
Address:			Cell Phone:	Other Phone:
Town:	State:	Zip:	Email	

Architect/Engineer (if required)			Contact Name:	
Address:			Cell Phone:	Other Phone:
Town:	State:	Zip:	Email	

For Office Use Only

Date: _____	Review by / Referred to:	Permit No. _____
Fees:	<input type="checkbox"/> Town Engineer	Variance required - Yes <input type="checkbox"/> No <input type="checkbox"/>
<input type="checkbox"/> BP _____	<input type="checkbox"/> WCDOH	<input type="checkbox"/> ZBA variance _____
<input type="checkbox"/> CO _____	<input type="checkbox"/> Wetlands	<input type="checkbox"/> ZBA Special Permit _____
<input type="checkbox"/> CC _____	<input type="checkbox"/> Local	<input type="checkbox"/> DOS Variance _____
<input type="checkbox"/> WCDOH Letter _____	<input type="checkbox"/> DEC	<input type="checkbox"/> Disability Insurance
<input type="checkbox"/> Town Eng Escrow _____	<input type="checkbox"/> Highway	<input type="checkbox"/> Worker's Compensation Insurance
	<input type="checkbox"/> Water District	<input type="checkbox"/> West. Cty. Home Improvement License
	<input type="checkbox"/> Historic Preservation	<input type="checkbox"/> APRL Waiver
	<input type="checkbox"/> Planning Board	<input type="checkbox"/> Violation(s) of record

The following Climatic & Geographic Design Criteria shall be assumed to be the minimum standards for design of the proposed work and shall be so noted on the drawings/specifications submitted herewith. The criteria are taken from Table 301.2(1) in the 2015 IRC as provided by jurisdiction

GROUND SNOW LOAD	WIND DESIGN				SEISMIC DESIGN CATAGORY	SUBJECT TO DAMAGE FROM			WINTER DESIGN TEMP	ICE BARRIER UNDERLAYMENT REQUIRED	FLOOD HAZARDS	AIR FREEZING INDEX	MEAN ANNUAL TEMP
	Speed (MPH)	Topographic effects	Special wind region	Wind-borne debris zone		Weathering	Frost line depth	Termite					
30 psf	115	NO	NO	NO	B	SEVERE	42"	MODERATE TO HEAVY	15 DAY	YES	4/24/84 REV 11/1/07	1500	48.5°

ENGINEER/ARCHITECT/DESIGN PROFFESIONAL TO COMPLETE THIS SECTION

Class of work: New Addition Renovation Move Remove				Zoning District	
Change of use? Yes <input type="checkbox"/> No <input type="checkbox"/>		USE GROUP Existing Use Group		Proposed Use Group-	
ZONING	REQUIRED	EXISTING	PROPOSED	OPERABLE CODE	
LOT AREA				2015 IRC <input type="checkbox"/> 2015 IBC <input type="checkbox"/> 2015 IEBC <input type="checkbox"/>	
LOT WIDTH					
FRONT YARD				CONSTRUCTION CLASSIFICATION	
REAR YARD				1A <input type="checkbox"/> 1B <input type="checkbox"/> 2A <input type="checkbox"/> 2B <input type="checkbox"/> 3A <input type="checkbox"/> 3B <input type="checkbox"/> 4 <input type="checkbox"/> 5A <input type="checkbox"/> 5B <input type="checkbox"/>	
SIDE YARD				LOT IS	
BLD. COVERAGE				CONFORMING <input type="checkbox"/> NON-CONFORMING <input type="checkbox"/>	
DEV. COVERAGE				OCCUPANCY CLASSIFICATION	
BLDG HEIGHT	35FT MAX				
F. A. R.					
SIZE OF STRUCTURE					
		EXISTING	PROPOSED ADDITIONAL SF.	TOTAL	
Crawl Space					
BASEMENT					
1 ST FLOOR					
2 ND FLOOR					
3 RD FLOOR					

By signing the building permit application, applicant agree's to comply with the following:

- Building permits are only valid for 12 months and then must be renewed if the project is not complete in that time.
- Permitted work shall be required to remain accessible and exposed until inspected and accepted by the Building Inspector.
- Permit holders shall be required to notify the Building Inspector when construction work is ready for inspection. All inspections should be scheduled a minimum of 48 hours in advance.
- All work shall be performed in accordance with the construction documents submitted and accepted as part of the application. The Building Inspector shall be notified immediately in the event of changes occurring during construction.
- It is illegal to use/occupy any building without first receiving a Certificate of Occupancy (C.O.) or Certificate of Compliance (C.C.) from the Building Inspector after passing all of the required Inspections and complying with the Building Codes.
- APPROVED COPY OF PLANS AND INSPECTION SCHEDULE MUST BE ON SITE AT TIME OF OUR INSPECTION.

_____ Owners Signature	_____ Agent Signature (if applicable)
_____ Date	_____ Date

Owner must sign application or provide letter of authorization for Agent