

Municipality: NORTH SALEM

Permit Number: NYR20A __ 056 __

BWCP - 8 (6/2005) Version 1.0



NEW YORK STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION

**Phase II SPDES General Permit for
Stormwater Discharges from Municipal Separate Storm Sewer Systems (MS4s), GP-02-02
MUNICIPAL COMPLIANCE CERTIFICATION (MCC) FORM**

Regulated MS4: TOWN OF NORTH SALEM _____ **SPDES Permit Number:** NYR20A _0 5 6__

See information packet for information to help complete this form.

MCC Form for year ending: March 9, 2006 _____ 2006 (Year 3) _____ 2007 (Year 4) ___X_ 2008 (Year 5)			
Section A. MS4 Owner/Operator and Contact Person Information (contact persons explained in instructions)			
Owner/Operator Is information below new or changed? ___X_ Yes ___ No			
Name: Paul Greenwood		Title: Supervisor	Department: Town Board
Mailing Address:	Street or P.O. Box: 266 Titicus Road		City: North Salem
	County: Westchester	State: New York	Zip Code: 10560
Phone: (914) 669-5110		E-mail Address: pgreenwood@northsalemny.org	
Local Stormwater Public Contact (Required by Minimum Measure 2)			
Is information below: 1) new or changed? ___X_ Yes ___ No			
2) same as: ___ Owner/Operator			
Name: Cynthia Curtis		Title: Chair	Department: Planning
Mailing Address:	Street or P.O. Box: 270 Titicus Road		City: North Salem
	County: Westchesster	State: New York	Zip Code: 10560
Phone: (914) 669-4393		E-mail Address: cynthiamcurtis@gmail.com	
Stormwater Management Program (SWMP) Coordinator (Responsible for implementation/coordination of SWMP)			
Is information below: 1) new or changed? ___X_ Yes ___ No			
2) same as: ___X_ Owner/Operator ___ Local Stormwater Public Contact			
Name: Paul Greenwood, as above		Title:	Department:
Mailing Address:	Street or P.O. Box:		City:
	County:	State:	Zip Code:
Phone: ()		E-mail Address:	
Annual Report Preparer			
Is information below: 1) new or changed? ___X_ Yes ___ No			
2) same as: ___ Owner/Operator ___ Local Stormwater Public Contact ___ SWMP Coordinator			
Name: Cynthia M. Curtis, as above		Title:	Department:
Mailing Address:	Street or P.O. Box:		City:
	County:	State:	Zip Code:
Phone: ()		E-mail Address:	

IMPORTANT NOTE: Rows can be added to the table in the following sections by going to the rightmost cell in the bottom row of the table and hitting tab. Hitting return in a given row will make the row wider, creating more room to type or write.

Section B. Local Water Quality Information

Information to help complete this section can be found in the instructions.

1. Does the MS4 discharge to 303(d) listed waters or is it in a TMDL watershed?

☒ Yes (complete the table below) ☐ No ☐ Not Yet Determined

(Put an X in the 'Classification' cell to indicate if the MS4 discharges to a waterbody on the 303(d) list and/or is it in a TMDL watershed.)

Impaired Waters Name (from 303 (d) list and/or TMDL)	Pollutant(s) of Concern (from 303 (d) list and/or TMDL)	Classification	
		303 (d)	TMDL
Peach Lake (1302-0004)	pathogens and phosphorus	B	
New York City Watershed	phosphorus restricted basin		watershed

2. Have you received notification from the Department that you are subject to the special conditions in Part III.B. of the permit?

☒ Yes

☐ No

3. Have all necessary changes been made to the Stormwater Management Program (SWMP) to ensure compliance with Part III.B. of the MS4 permit for discharges to 303(d) or TMDL waters?

☒ Yes

☒ No (explain below)

Explanation: The Town needs to address the new East of Hudson MS4 requirements and will do so in 2008.

Section C. Partnership Information

Information to help complete this section can be found in the instructions.

1. Does your MS4 work with partners? ☒ Yes (complete table below) ☐ No (proceed to Section D)

List MS4 Partners with Legally Binding Agreements or Contracts in Place

List MS4 Partners with Planned Legally Binding Agreements or Contracts

The Northern Westchester Towns of Bedford, New Castle, North Castle, Pound Ridge, Somers, Lewisboro, North Salem and the Village of Mount Kisco have entered into a regional stormwater entity management plan to address stormwater management. They are seeking grants to hire a consultant to determine the financial, legal and technical aspects of a regional stormwater entity. The project would be a two-phased approach in which Phase I would be the investigation and identification of specific elements/improvements and Phase II would be the implementation of said improvements.

In addition the NWWC has been meeting and working with the County Planning Department to coordinate training for developers, contractors and highway personnel.

List MS4 Partners with Other Agreements in Place

Section D. Geographic Areas Addressed by Stormwater Management Program (SWMP)

Information to help complete this section can be found in the instruction.

1. Does your SWMP cover all jurisdictional (automatic and additionally designated) areas within the MS4, as required by 40 CFR 122.32(a)? ☒ Yes ☐ No (explain below)

Explain:

Section E. Funding and Resource Allocation

Information to help complete this section can be found in the instructions.

1. Are adequate resources (funding mechanism, equipment, staff, etc.) planned or in place to fully implement your SWMP no later than January 8, 2008? ☐ Yes ☒ No (explain below)

Explain: The Town's staff and budget are limited. The town does not have an engineer on staff, so all work is done on a consulting (fee) basis. The Town does not have an Environmental Inspector and does not plan to hire one. Whenever possible costs are directed back to applicants, and this can put a great burden on individual tax payers.

For construction improvements we rely heavily upon potential grant money. A long-range stormwater management plan is being formulated by the new Comprehensive Plan Committee and the Highway Superintendent. It is unknown at this time what improvements the town budget will support. See below for a list of current projects being funded.

2. If the MS4 is receiving funding through the municipal budget, a grant, or other source, briefly explain below: what are the sources, estimated amounts, and frequency of funding for the MS4?

Explain: The Town has had moderate success in obtaining grants for stormwater improvements. These are matching grants and the Town is planning on how to fund the matching portion through future borrowings. All the preparatory work is handled by the town's consulting engineering, which in turn is costly. The consulting engineer is in the process of preparing bid packages and/or construction specifications for stormwater improvements for six projects (Nash Road, Candlewood Park, Sugar Hill Road, WestView Cross Road, Hunt Lane and Alice Road). The matching portion is appx. \$400,000.

3. If the MS4 is not receiving funding, briefly explain below: plans the MS4 has for obtaining future funding?

Explain: Once the Town completes its Long-Range Capital Improvement Plan it will identify future projects for which funding applications will need to be made.

The town has a GIS system that is being updated and personnel need training. Funding for this must also be provided through the town budget, which may delay the project until 2009

Section F. Compliance Certification

Compliance Assessment - For each of the minimum control measures, indicate below if your program has made steady progress toward full implementation **and** has achieved all measurable goals scheduled to be completed **during this reporting year**. Refer to the NOI and prior Annual Reports for information about measurable goals scheduled for this reporting year.

Permit Part	Minimum Control Measure	ANSWER BOTH COLUMNS FOR THIS REPORT YEAR ONLY	
		Steady Progress	Goals Achieved
IV.C.1.	Public Education and Outreach on Stormwater Impacts	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
	Explain 'no' / 'N/A' answer:		
IV.C.2.	Public Involvement / Participation	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
	Explain 'no' / 'N/A' answer:		
IV.C.3.	Illicit Discharge Detection and Elimination	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
	Explain 'no' / 'N/A' answer:		
IV.C.4.	Construction Site Stormwater Runoff Control	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
	Explain 'no' / 'N/A' answer:		
IV.C.5.	Post-Construction Stormwater Management	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A

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	Explain 'no' / 'N/A' answer:		
IV.C.6.	Pollution Prevention / Good Housekeeping for Municipal Operations	<input checked="" type="checkbox"/> Yes ___ No ___ N/A	<input checked="" type="checkbox"/> Yes ___ No ___ N/A
	Explain 'no' / 'N/A' answer:		

Certification Statement

"I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations."

Print Name: Paul Greenwood Title: Supervisor

Signature: _____ Date: _____

This form must be signed by either a principal executive officer or ranking elected official, or duly authorized representative of that person as described in Part VI.I.2. of the permit. See instructions for more information about who can sign this form.

Send two completed **hard copies** (an original and a photocopy) of this form, the Annual Report Table and any attachments to the DEC Central Office (MS4 Permit Coordinator, 625 Broadway, Division of Water - 4th Floor, Albany, NY 12233-3505). **DO NOT SUBMIT REPORTS IN THREE-RING BINDERS.**



**Phase II SPDES General Permit for Stormwater Discharges from Municipal Separate Storm Sewer Systems (MS4s),
GP-02-02**

STORMWATER MANAGEMENT PROGRAM ANNUAL REPORT (SWMPAR) TABLE

Annual Report Table for year ending: March 9, ____ 2006 (Year 3) ____ 2007 (Year 4) X 2008 (Year 5)

Information about how to complete the following tables is in the instruction section. Please complete the tables electronically, if possible. Send two completed **hard copies** (an original and a photocopy) of this Annual Report Table, the MCC form and any attachments to the DEC Central Office (MS4 Permit Coordinator, 625 Broadway, Division of Water - 4th Floor, Albany, NY 12233-3505). **DO NOT SUBMIT REPORTS IN THREE-RING BINDERS.**

Minimum Control Measure 1. Public Education and Outreach

Use separate rows to explain the different processes, activities, procedures, practices, etc. used by the MS4. Add additional rows as needed.

Permit Reference IV.C.1.a, b: Plan and conduct an ongoing public education and outreach program to ensure the reduction of all pollutants of concern in stormwater discharges to the maximum extent practicable (MEP). <ul style="list-style-type: none"> <i>Explain the program, including activities and materials used.</i> <i>Identify the personnel or outside organization conducting the activity.</i> <i>Indicate activities planned for next year.</i> 	Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities)
Discussion about various stormwater issues and Peach Lake water quality concerns at North Salem Town Board meetings, including Peach Lake drainage study, formation of Sewer Districts and applications for funds for stormwater management practices.	Peach Lake: The Town has advanced the formation of the Peach Lake sewer district which will dramatically decrease the phosphorus loading in the lake. The Town's consulting engineer has completed the Stormwater Pollution Study, dated March 2008. Both projects involve active public participation via the Peach Lake Coalition members, who in turn distribute information to the residents of Peach Lake. Implementation of the Peach Lake Stormwater Pollution Study recommendations will involve continued discussions with the residents of Peach Lake as all the roads in their neighborhoods are private. These discussions will commence in 2008. On May 8, 2007 the Town Board held its public information session on Stormwater Management. In December of 2007 the town held public meetings and a public hearing on proposed drainage districts. As the result of public input, it was decided that the Town will not form sewer districts but rather will approach stormwater management and funding as a town-wide project.
Town Board meetings are public, agendas are posted at Town offices and on the Town website and meetings are televised	This is an ongoing task and there are no changes.
East of Hudson (EOH) MS4 Requirement: Public education and outreach about phosphorous reduction	The Town is part of an intermunicipal public education project and application for related funding has been made by resolution of the town board. The Town will develop educational materials and disseminate information at public materials concerning the new requirements under these regulations. The Town is a participant in regional plans (see information on work of NWWC) to identify and implement materials and information important to the public

Outreach to local schools was conducted in 2004 and was contemplated for future years of the program.	The Town did not do any further outreach with the schools. With new administrations at both the Town and School levels this will be revisited in 2008.
East of Hudson (EOH) MS4 permit requirements: public education and outreach about phosphorus reduction.	The Town disseminated through a town-wide newsletter important information about this in 2006. No new notification was distributed in 2007. A new notification will be prepared for 2008 with information on newly adopted requirements. If the town's newly adopted Stormwater Management and Erosion & Sediment Control Laws require amendment due to the adoption of the East of Hudson MS4 new regulations, the Town Board will hold public hearings on the proposed amendments.
Written Materials: Two pamphlets were printed for public dissemination – 1. Stormwater Management for Construction Sites, information for applicants, and 2. Solutions to Stormwater Pollution, information for residents.	The Town will prepare new pamphlets to reflect the change in administration and the adoption of new stormwater laws. The Town will continue to hand out these pamphlets to residents and applicants who visit the planning and building departments as well as the town clerk.
Website: The Town's website continues to be the primary source for disseminating material to residents. The newly adopted (December 2007) Stormwater and Illicit Discharge Laws have been posted on the website	The Town will update the two pamphlets used as handouts to residents and applicants. They will be posted on the town's website in May 2008. The Town continues to maintain its website to keep residents updated on stormwater issues and current legislation and requirements. The recently adopted Stormwater and Illicit Discharge laws were posted on the town's website immediately after their adoption in December 2007.
Phosphorus Reduction: In the Town's 2006 newsletter that was mailed to every household in North Salem, residents were informed about the phosphorus problem in the watershed	An additional pamphlet, to be mailed to residents, needs to be developed in 2008 specifically focused on phosphorus loads – information on runoff, septic, use of fertilizers, etc.

Explain any changes or additions to the permit Referenced Activities / Techniques, Measurable Goals and / or Scheduled Dates above and provide a reason(s) for the change:

The Town does not have sufficient staff to conduct public education in the schools and will not do so in the future; however, through better cooperation with the school district and regular meetings of liaisons from each department, dissemination of important public education materials and awareness is anticipated.

The Town had considered forming town stormwater districts but after public hearings has decided to abandon the proposal and approach stormwater management as a town-wide entity.

The Town spent considerable time working on and adopting a Comprehensive Plan Update, adopted in 2006. In 2008 the Town recalled the CPU and has appointed a new Comprehensive Plan Committee to formulate a new plan based on more extensive planning and public input. Part of this work will include stormwater management issues and broader public input. This change in priorities will impact the work associated with the MCM.

Minimum Control Measure 2. Public Involvement/Participation

Use separate rows to explain the different processes, activities, procedures, practices, etc. used by the MS4. Add additional rows as needed.

Permit Reference IV.C.2.c.iii.: Design and conduct a public involvement / participation program. <ul style="list-style-type: none"> <i>Describe activities that the MS4 has/will undertake to provide program access to interested individuals and to gather needed input.</i> <i>Indicate activities planned for next year.</i> 	Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities)
Public notice and access to documents and information	<p>The Town continues to maintain its website and posts all important meetings and documents and contact information on the website</p> <p>In 2007 the Town prepared, held public hearings, and adopted its Stormwater Management and Illicit Discharge Laws, which are posted on the Town website. All town board meetings discussing the new legislation were open to the public and broadcasted on cable network.</p> <p>The Peach lake drainage study was completed and discussion on implementation will take place in 2008 and 2009. All public information on stormwater management and local legislation will continue to be available at the offices of the Town Clerk.</p> <p>All throughout 2007 and early 2008 the Town focused its attention on the establishment of the Peach Lake sewer district and funding for a STP. The establishment of a sewer district and related improvements will greatly improve the quality of Peach Lake waters and its outflow.</p> <p>The Town has appointed a new Comprehensive Plan Committee and their work on the new Plan will involve much public participation in identifying and implementing measures to better address stormwater issues.</p>

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Public presentation of SWMPAR and other stormwater management projects and comments received.	Each year the town holds a public informational session on the town's annual report and public input is reviewed and pertinent items are incorporated into the stormwater management plan. See above. Also, the Town is actively trying to solicit volunteers for its Conservation Advisory Council, a town committee that could help with stormwater management education and dissemination of materials to the public,	
Permit Reference IV.C.2.a, f: Develop procedures to provide public notice about and access to documents and information in a manner that complies with state and local public notice requirements. <i>Describe procedures below and state the methods used to publicize the AR public presentation.</i>		
The town held a public information meeting on May 8, 2007 in which the annual report was presented. All town board meetings are public and televised on the local cable network. In addition, the AR is posted on the town's website and hard copies are available at the office of the town clerk.		
Permit Reference IV.C.2.e: Public presentation of f: summary of comments received on; and g: intended response to comments on the SWMPAR		
Summarize attendance at the public presentation of the Annual Report. Include number of attendees and who was represented: The 2007-2008 annual report was circulated to the town building inspector, planning department, town engineer and highway department. Presentation was made at a public information session in May 2007. Only five people in addition to the town board were in attendance. However, the meeting also aired on the town's cable network. No questions were received.		
Comments on Annual Report Meeting __x__ No public comments received on Annual Report. ____ Comments received. Attach summary of comments and intended responses.	Date of Annual Report Meeting: May 8, 2007	Approximate Date of Meeting next Year: May 27, 2008
Additional Techniques	Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities)	
The town supervisor regularly attended meetings of the NWWC and subcommittee meetings wherein stormwater Phase II requirements, best management practices and other related items were discussed	Monthly meetings were attended and information distributed to applicable boards and town personnel	A town representative will continue to attend meetings of the NWWC
Contact with applicants and residents through the building department, town board and planning board	The town boards and personnel regularly receive inquiries about drainage, wetlands, construction activities, etc. relevant to their properties and those of neighbors. Information and guidance is offered.	The town's boards and personnel will always be the primary contact and source of important and relevant information on stormwater, wetlands, soil and erosion control, etc. Regulations are posted on the town's website and will always be up-to-date.
Explain any changes or additions to the Permit Referenced Activities / Techniques, Measurable Goals and/or Scheduled Dates above and provide a reason(s) for the change:		

Minimum Control Measure 3. Illicit Discharge Detection and Elimination (IDDE)

Use separate rows to explain the different processes, activities, procedures, practices, etc. used by the MS4. Add additional rows as needed.

Permit Reference IV.C.3.a: Develop, implement and enforce a program to detect, identify and eliminate illicit discharges, including illegal dumping, into the MS4. <ul style="list-style-type: none"> • <i>Explain the activities and procedures used to meet this requirement this year <u>and planned for next year.</u></i> • <i>Revise as procedures are updated.</i> • <i>Identify personnel or outside organization conducting the activities</i> 	Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities) <ul style="list-style-type: none"> • <i>Example measurable goals: number of illicit discharges detected; number of illicit discharges eliminated.</i>
In December 2007 the Town adopted an Illicit Discharge local law that is modeled after the States IDDE Law..	The new law is enforced by the Town building inspector.
The Town's Highway Department routinely inspects and responds to complaints about illicit discharges. The Department also does routine seasonal inspections, cleaning and repairs to the Town's system of drains, catch basins, etc.	The Highway Depart personnel receives training on Best Management Practices and will continue to do so as needed and required.
The Town's Building Department receives complaints and responds to them directly and/or with the assistance of the Town's consulting engineer.	The Town's Building Department will continue to be the office directly responsible for implementing the town's new Illicit Discharge law and responding to complaints.
The position of Environmental Inspector is no longer being considered.	The Town will require Environmental Monitors when necessary and will rely upon the office of the Building Inspector and consulting engineer to enforce our laws.
Permit Reference IV.C.3.b: Develop and maintain a map showing the location of all outfalls and the names and location of all waters of the US that receive discharges from outfalls. <i>Explain activities performed this year <u>and planned for next year,</u> including work on the following IDDE guidance prerequisites:</i> <ul style="list-style-type: none"> • <i>field verification of outfall locations;</i> • <i>mapping all inter-municipal subsurface conveyances;</i> • <i>delineating storm sewershed; and</i> • <i>developing and retaining MS4 mapping as needed to find the source and identify illicit discharges. State if maps are in GIS.</i> 	Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities) <ul style="list-style-type: none"> • <i>Example measurable goals: percent of outfalls mapped</i>
As previously reported, the Highway Department has used its personnel to capture GPS data for use in mapping all the towns stormwater systems. The Town continues to update its GIS mapping system. Currently most of the data is captured. The County staff has been assisting the Town with much of this information. Training of personnel and completion of this task is scheduled for 2008.	The Town has continued to updates its GIS mapping for all departments and will continue to train and purchase necessary computer programming to effectively utilize this critical data. The tasks should be completed in 2008.
Currently the WCGIS system provides the necessary data, based on tax lots and layers for planimetric, natural resources, aerial photos, etc. used to examine existing conditions and implement improvements.	The Town is currently reassessing its computer needs and expects to purchase additional programs to fully implement its GIS data system.

Minimum Control Measure 3. Illicit Discharge Detection and Elimination (IDDE) Regulatory Mechanism

Permit Reference IV.C.3.c: Prohibit, through an ordinance, local law or other regulatory mechanism, illicit discharges into the MS4. The MS4s have until year 5 to complete the local law work. See the instructions for information about completing this section.

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Does the MS4 have the legal authority to enact ordinances, local laws or other regulatory mechanisms?	<input type="checkbox"/> No (go to ADDENDUM 1) <input checked="" type="checkbox"/> Yes (complete questions below)
Assessment of Regulatory Mechanism (Local Code)	
1) When was this assessment completed or planned to be completed?	Date completed: _____ May 2006 _____ <input type="checkbox"/> Not yet completed (proceed to next table) Plan to complete for reporting in year: _____ 4 _____ 5
2) Is there an existing ordinance, local law or other regulatory mechanism?	<input type="checkbox"/> No (go to question 5) <input checked="" type="checkbox"/> Yes adopted in December 2007
3) Does the existing regulatory mechanism prohibit illicit discharges as required by the MS4 Permit?	<input type="checkbox"/> No (amendments needed) <input checked="" type="checkbox"/> Yes
4) Does the existing regulatory mechanism include enforcement authorities and procedures as required by the MS4 Permit?	<input type="checkbox"/> No (amendments needed) <input checked="" type="checkbox"/> Yes
Development of Regulatory Mechanism (Local Codes)	
5) When was this work completed or planned to be completed?	Date completed: _____ December 26, 2007 _____ <input type="checkbox"/> Not yet completed (proceed to next table) Plan to complete for reporting in year: _____ 4 _____ 5
6) If you answered 'No' to question 1, 2, or 3, what regulatory mechanism or amendments will be adopted to meet the MS4 permit requirements?	<input type="checkbox"/> NYS IDDE Model Law in its entirety <input type="checkbox"/> Selected NYS IDDE Model Law articles adopted as amendments to existing code(s) that are equivalent to the NYS IDDE Model Law <input type="checkbox"/> MS4 will write language equivalent to NYS IDDE Model Law
7) If you answered 'No' to question 1, 2, or 3, has a list of needed changes to local codes been developed for adoption of the regulatory mechanism?	<input type="checkbox"/> No <input type="checkbox"/> Yes, list the local code(s) that will be changed:
8) If the existing regulatory mechanism does not require amendments, what language is in the mechanism?	<input type="checkbox"/> NYS IDDE Model Law in its entirety <input type="checkbox"/> Selected NYS IDDE Model Law articles adopted as amendments to existing code(s) that are equivalent to the NYS IDDE Model Law <input checked="" type="checkbox"/> Language equivalent to NYS IDDE Model Law
9) What was the date or is the planned date of local law adoption?	Date: December 26, 2007, amended in its entirety
10) Provide a web address if adopted local law can be found on a web site. Northsalemny.org	Web Address: northsalemny.org

Minimum Control Measure 3. Illicit Discharge Detection and Elimination (IDDE)

Use separate rows to explain the different processes, activities, procedures, practices, etc. used by the MS4. Add additional row as needed.

Permit Reference IV.C.3.e: Inform public employees, businesses and the general public of hazards associated with illegal discharges and improper disposal of waste. <ul style="list-style-type: none"> • <i>Explain activities and materials used to meet this requirement this year <u>and planned for next year</u></i> • <i>Identify personnel or outside organization conducting activities</i> 	Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities)
Stormwater pamphlet - prepared in 2005 and disseminated to applicants and residents with applications for permits. Townwide mailing of pamphlet in 2004 and 2005.	Pamphlets have been updated to reflect new stormwater and illicit discharge laws that were recently adopted and will be further modified to incorporation any amendments due to the enhanced EOH regulations.
Additional Techniques Funding is still needed to update computer mapping of GIS info particularly to address the heightened Permit requirements.	Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities)GIS mapping of catchbasins has been completed but work still remains to map entire system and how it functions. Funding should be provided in 2008
Explain any changes or additions to the Permit Referenced Activities / Techniques, Measurable Goals and / or Scheduled Dates above and provide a reason(s) for the change:	

Minimum Control Measure 4 and 5. Construction Site and Post-Construction Stormwater Runoff Control Regulatory Mechanism

Permit Reference IV.C.4.b.i, 5.a.i: Require development and implementation of erosion and sedimentation controls through a local law or other regulatory mechanism. Report on assessment process used (<i>Stormwater Management Gap Analysis Workbook for Local Officials or equivalent process</i>). The MS4s have until year 5 to complete the local law work. See the instructions for information about completing this section.	
Does the MS4 have the legal authority to enact land use ordinances, local laws or other regulatory mechanisms?	____ No (go to ADDENDUM 2) _X_ Yes (complete questions below)
Preliminary Assessment of Regulatory Mechanism (Local Code)	
1. When was the preliminary assessment of existing local codes completed or when will it be completed?	Date completed: __ May 2, 2006 ____ ____ Not yet completed (proceed to next table) Plan to complete for reporting in year: ____ 4 ____ 5 ____ Did not do preliminary assessment; proceeded directly to Gap Analysis Worksheets 1-4 or adopted <i>Sample Local Law for Stormwater Management and Erosion & Sediment Control (Sample Local Law)</i> .
2. If preliminary assessment was completed, indicate the results.	____ If none of Sample Local Law provisions appear in local code; consider adopting Sample Local Law or equivalent ____ If few Sample Local Law provisions appear in local code; major revisions needed or consider adopting Sample Local Law or equivalent X__ If most of the Sample Local Law provisions appear in local code; minor revisions needed. The town's code addresses grading, drainage, erosion and sediment control, landscaping, inspection, enforcement, etc. The laws were based on the State's model stormwater and illicit discharge laws.
Assessment and Development of Regulatory Mechanism (Local Code) (continued on next page)	

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3. When was the Gap Analysis or equivalent process completed or when will it be completed?	Date completed: ____ N/A ____ Not yet completed (proceed to next table) Plan to complete for reporting in year: ____ 4 ____ 5
4. How was the local code adopted or how will it be adopted*? * If MS4 has some existing local code equivalent to the Sample Local Law and adopted parts of the Sample Local Law as amendments to make a complete local code, check b and c.	a. ____ The entire Sample Local Law adopted as amendments to existing code or as stand alone law. • <i>If no portions of the Sample Local Law were moved or deleted, all provisions would be exactly the same as the Sample Local Law.</i> • <i>If ANY provisions of the Sample Local Law were moved or deleted, the moved or changed provisions must be reviewed (use the Gap Analysis or equivalent process) to ensure the intent of the law has not been changed.</i> b. ____ Parts of NYS Sample Local Law adopted as amendments to existing code. c. <input checked="" type="checkbox"/> Language developed by municipality was demonstrated to be equivalent.

Minimum Control Measure 4 and 5. Construction Site and Post-Construction Stormwater Runoff Control Regulatory Mechanism

Permit Reference IV.C.4.b.i, 5.a.i (continued)			
Assessment and Development of Regulatory Mechanism (Local Code) (continued)			
5. Answer the following questions about the Gap Analysis or equivalent processes.			
<p><u>Clauses</u> are defined as: All the Sample Local Law sections or subsections in the Gap Analysis Worksheets 1-4 that have a box in the “Equivalence” column, meaning that there is an associated “Equivalence” sheet (with the exception of Article 6, Section 4 which does not have an Equivalence sheet).</p> <p><u>Total number of clauses in each worksheet:</u> Sample Local Law Article 1 (Gap Analysis Worksheet 1) - 8 clauses; Sample Local Law Article 2 (Gap Analysis Worksheet 2) - 51 clauses; Sample Local Law Article 3, 4, 5 (Gap Analysis Worksheet 3) - 3 clauses; sample Local Law Article 6 (Gap Analysis Worksheet 4) - 9 clauses.</p> <p>MS4s that adopt the entire Sample Local Law as amendments to existing code or as stand alone law need to indicate the number of clauses being adopted that are exactly the same as the Sample Local Law, or equivalent, in the right-hand column below.</p>			
Sample Local Law Articles	NUMBER OF REQUIRED CLAUSES IN LOCAL LAW		
	Existing clauses exactly the same as the Sample Local Law language	Existing clauses equivalent to the Sample Local Law language (see Gap Analysis Workbook Equivalence Sheets for information to help determine equivalence)	Sample Local Law or equivalent language to be adopted , listed as legislative agenda items.
1			
2			
3, 4, 5			
6			
TOTAL			

6. Has a list of needed changes (legislative agenda) been developed for adoption of amendments to local code (or for deletion of existing codes that are addressed by adoption of a stand alone law)?	<input type="checkbox"/> No <input type="checkbox"/> Yes, list the local codes that will be changed:
7. What was the date or is planned date of local code adoption?	Date: December 26, 2007
8. Provide a web address if the adopted local law can be found on a web site.	Web Address: northsaalemny.org

Minimum Control Measure 4. Construction Site Stormwater Runoff Control

Use separate rows to explain the different processes, activities, procedures, practices, etc. used by the MS4. Add additional rows as needed.

Permit Reference IV.C.4.b. v: Develop and implement procedures for site plan review by the MS4 that incorporate consideration of potential water quality impacts and review individual pre-construction site plans to ensure consistency with local sediment and erosion control requirements. • <i>Describe the procedures below. <u>Revise as procedures are updated.</u></i>	Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities) • <i>Example measurable goals: number of plans received; number of plans reviewed; percent of plans received that are reviewed</i>
Site Development Plan review – all applications are referred to the town’s consulting engineer who reviews stormwater loading calculations and stormwater controls as well as soil erosion and sediment controls for construction. New York State Stormwater Design Manual and New York Standards and Specifications for Erosion and Control are incorporated into permits and approvals.	During 2007 all Site Plan applications and Amended Site Plan applications were reviewed by the town’s consulting engineer for compliance with all local and state applicable laws on Stormwater management and Erosion and Control.
Subdivision – Both preliminary and final subdivision applications require submission and review of erosion and sediment control measures. All applications are referred to the town’s consulting engineer for review in accordance with our local laws and reference to New York State Stormwater Design Manual and New York Standards and Specifications for Erosion and Control	During 2007 all preliminary and final subdivision applications were reviewed by the town’s consulting engineer for compliance with all local and state applicable laws on Stormwater management and Erosion and Control.
Wetlands – all wetland permits that involve land disturbance in accordance with the town’s land disturbance law require review of erosion and sediment control measures.	The planning board reviews wetland permits that meet a certain threshold including those involving land disturbance and review is done in consultation with the town’s environmental and engineering consultants.
Land Disturbance - all land disturbance permits require review of erosion and sediment control measures	The planning board reviews these applications in consultation with the town’s environmental and engineering consultants.
The Town spent a considerable amount of time throughout year 2007 drafting an erosion and sediment control law and an illicit discharge law. The laws were adopted in March 2007 and after public review of proposed drainage districts, were rewritten in their entirety to eliminate any reference to drainage districts in the town. Revised laws were then adopted in December 2007	The town will consider and review any appropriate amendments to the stormwater erosion and sediment control and stormwater illicit discharge laws as needed. The newly approved Heightened EOH law will prompt minor revisions which will be considered in 2008

Permit Reference IV.C.4.b. vi: Develop and implement procedures for the receipt and consideration of information submitted by the public. <ul style="list-style-type: none"> • <i>Explain the procedures below. <u>Revise as procedures are updated.</u></i> • <i>Identify the responsible personnel or outside organizations.</i> 	Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities)
The town's review procedures for subdivision, site plan, land disturbance all involve an opportunity for public comment, public hearing and public review. All planning board meetings are open to the public. All files in the building department are open and accessible to the public	These procedures will remain in effect.
The town's agendas and minutes are posted on the town's website. Town Board and Zoning Board meetings are open to the public and special permits allow for public hearing and comments. All documents and files on applications are open to the public and readily available.	These procedures will remain in effect.
The town's website is used to post important documents, applications and regulations for ease of public review and comment.	These procedures will remain in effect and improve whenever possible.

Minimum Control Measure 4. Construction Site Stormwater Runoff Control

Use separate rows to explain the different processes, activities, procedures, practices, etc. used by the MS4. Add additional rows as needed.

Permit Reference IV.C.4.b. iii, vii: Develop and implement procedures for site inspections, enforcement of control measures and sanctions to ensure compliance with GP-02-02. <ul style="list-style-type: none"> • <i>Describe each procedure below. <u>Revise as procedures are updated.</u></i> 	Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities) <ul style="list-style-type: none"> • <i>Example measurable goals are number of : inspections; fines assessed; stop work orders; other sanctions.</i>
Constructions sites are inspected by the town's consulting engineer and the town's building inspector. When necessary, an environmental monitor is hired.	These procedures will continue. All inspections will be conducted in accordance with town regulations and town approval permits.
Enforcement is ongoing and is based upon inspections and complaints	Enforcement will remain a priority of the building department and will include enforcement of the newly adopted stormwater and illicit discharge laws.
The Highway Department may receive complaints of stormwater and illicit discharges.	The town will be having regular department head meetings which will highlight the necessity of reporting procedures among departments to ensure enforcement of local and state laws.
Permit Reference IV.C.4.b. viii: Educate and train construction site operators about requirements to develop and implement a SWPPP and any other requirements they must meet within the MS4s jurisdiction. <ul style="list-style-type: none"> • <i>Explain the activities and materials used to meet this requirement.</i> • <i>Identify the personnel or outside organization conducting this activity.</i> • <i>Indicate activities planned for next year.</i> 	Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities)

The town's pamphlets were written to help educate the public and applicants about the importance of stormwater management and the dangers of illicit discharge issues.	The town will update its pamphlets periodically and maintain the updated information on its website. Boards and departments will continue to distribute the information to residents and applicants.
The town is working with neighboring towns in the NWWC to coordinate stormwater training for contractors, developers and highway personnel.	The towns hope to implement this in 2008
Additional Techniques	Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities)
Adoption of Local Laws and Amendments	The town considered aspects of the proposed Heightened Permit Requirements for MS4s in the EOH watershed when it drafted its newly adopted stormwater management laws. These include regulating land disturbance of 5,000 square feet, erosion control and sedimentation control, site inspection and training and certification of contractors among other requirements. The model law upon which the town based its law addresses many of these requirements already. Further revisions will be reviewed and proposed in 2008. It should be noted that the 5,000 square foot threshold and inspections will cause considerable costs that need to be funded. It is uncertain at this time what the impact will be which may in turn impact implementation of the revised regs.
Explain any changes or additions to the Permit Referenced Activities / Techniques, Measurable goals and / or Scheduled Dates above and provide a reason(s) for the change:	

Minimum Control Measure 5. Post-Construction Stormwater Management

Use separate rows to explain the different processes, activities, procedures, practices, etc. used by the MS4. Add additional rows as needed.

Permit Reference IV.C.5.a, c: Develop and implement a post-construction stormwater management program that addresses stormwater runoff from new development and redevelopment and will reduce the discharge of pollutants to the MEP. Program requirements should include:	Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities)
<ul style="list-style-type: none"> <i>A combination of structural and/or non-structural management practices.</i> <i>Identify and describe below procedures to ensure installation of post-construction management practices. <u>Revise as procedures are updated.</u></i> 	DO NOT ENTER INFORMATION IN THIS CELL
Land development, disturbance and construction in North Salem is allowed only in accordance with approved construction plans, including grading, drainage, erosion and sediment control and landscaping plans. The building department, with the assistance of the consulting engineer, conducts inspections or requires environmental monitoring to be provided by the applicant.	These procedures will continue including the additional requirements brought on by the newly adopted stormwater and illicit discharge local laws.
The town's consulting engineer uses the NYS Stormwater design Manual and the NYS Standards and Specifications for Erosion and Sediment Control as guidelines.	This practice will continue

The town's newly adopted stormwater law addresses post construction stormwater management practices.	The proposed Heightened EOH regs will now have to be considered.
<ul style="list-style-type: none"> <i>Procedures for site plan and SWPPP review to ensure SWMPs meet state standards.</i> <i>Describe procedures below. <u>Revise as procedures are updated.</u></i> 	<ul style="list-style-type: none"> <i>Example measurable goals include: number of plans received; number of plans reviewed; percent of plans received that are reviewed.</i>
The town's newly adopted stormwater laws require preparation of SWPPPs for all types of land disturbance, subdivision, site plans and other building permit applications	The town's law was modeled after the State's model law which addresses SW3Ps and it also addressed most of the proposed Heightened regs.

Minimum Control Measure 5. Post-Construction Stormwater Management

Use separate rows to explain the different processes, activities, procedures, practices, etc. used by the MS4. Add additional rows as needed.

Permit Reference IV.C.5.a, c (continued): Develop and implement a post-construction stormwater management program that addresses stormwater runoff from new development and redevelopment and will reduce the discharge of pollutants to the MEP. Program requirements should include:	Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities)
<ul style="list-style-type: none"> Procedures for inspection and maintenance of post-construction management practices. <i>Explain procedures below. <u>Revise as procedures are updated.</u></i> 	<ul style="list-style-type: none"> <i>Example measurable goals are number of: inspections, maintenance activities performed</i>
As described above, inspection occurs before, after and during construction for all land development, disturbance and construction activities in Town. The building department oversees all inspections. When necessary the town's wetlands inspector or the town's consulting engineer are called in to conduct the inspections.	This practice will continue.
The town's laws and ordinances address the necessity of inspections. The planning board includes the requirement for inspections as part of their approvals for site development plans, subdivisions and land disturbances as needed.	This practice will continue.
The town's highway department conducts regular inspections of and cleans and maintains stormwater managements systems throughout the town.	The highway department is developing a long-range capital improvement plan which will include mapping and scheduling of routine maintenance as well as improvements to stormwater and drainage systems.
<ul style="list-style-type: none"> Procedures for enforcement and penalization of violators. <i>Explain procedures below. <u>Revise as procedures are updated.</u></i> 	<ul style="list-style-type: none"> <i>Example measurable goals: number enforcement activities performed.</i>
Because the town regularly conducts inspections throughout the construction process, it is able to remedy deviations from approved plans to avoid issuing violations. Prevention is a priority for the department. Enforcement and resultant penalties is done in accordance with applicable laws as needed by the building department. Increased inspection frequency may be imposed.	These procedures will continue and will be improved as needed and as additional funding may become available.
The town's newly adopted stormwater laws include provisions for enforcement and penalties.	

Minimum Control Measure 5. Post-Construction Stormwater Management

Use separate rows to explain the different processes, activities, procedures, practices, etc. used by the MS4. Add additional rows as needed.

Permit Reference IV.C.5.a, c (continued): Develop and implement a post-construction stormwater management program that addresses stormwater runoff from new development and redevelopment and will reduce the discharge of pollutants to the MEP. Program requirements should include:	Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities)
<ul style="list-style-type: none"> Adequate resources for a program to inspect new and re-development sites and for enforcement and penalization of violators. <i>Describe resources below. Update annually.</i> 	DO NOT ENTER INFORMATION IN THIS CELL
Answers noted above are applicable.	
Additional Techniques	Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities)
Heightened Regs	The Town is reviewing the Heightened Regs and needs to address how implementation and funding will be provided. The Town will have to identify sites with erosion and or pollution problems, consider establishing a policy and related procedures for selection of project, funding, design, construction and apply for grants to implement any adopted program.
Funding	The Town needs to complete a capital improvements plan with the addition of the requirements due to the Heightened Regs and establish a program to implement and fund the improvements. It is uncertain at this time how this will be accomplished.
Explain any changes or additions to the Permit Referenced Activities / Techniques, Measurable goals and / or Scheduled Dates above and provide a reason(s) for the change:	

Minimum Control Measure 6. Pollution Prevention / Good Housekeeping for Municipal Operations**OVERALL MUNICIPAL POLLUTION PREVENTION / GOOD HOUSEKEEPING PROGRAM INFORMATION**

<ul style="list-style-type: none"> This table is for MS4s to report on their OVERALL Municipal Pollution Prevention / Good Housekeeping Program. A separate table follows that is for MS4s to report on management practices performed in the identified municipal operations. Refer to the Municipal Pollution Prevention / Good Housekeeping assistance document for example best management practices, policies and procedures. Use separate rows to explain the different processes, activities, procedures, practices, etc. used by the MS4. Add additional rows as needed. 	
Permit Reference IV.C.6.a: Develop and implement an operation and maintenance program to reduce and prevent pollutant discharges from municipal operations to the MEP.	Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities)
<i>List pollutants that will be addressed by the municipal pollution prevention program.</i>	
Sediment, Phosphorus, Salt	
<i>Set and describe pollution prevention priorities by geographic areas, municipal operation type, and facilities.</i>	DO NOT ENTER INFORMATION IN THIS CELL
Entire Town of North Salem as it lies in the EOH Watershed	Entire town
All existing practices are priorities.	No change.

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Permit Reference IV.C.6.a: Include a municipal pollution prevention training component for staff (where all staff are trained). <ul style="list-style-type: none"> • <i>Explain activities and materials used to meet this requirement.</i> • <i>Identify training needs and design training components</i> • <i>Determine the adequacy and appropriate frequency of staff training.</i> • <i>Identify personnel or outside organization conducting activities.</i> 	Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities)
The Highway department conducts regular training of its employees. Primary is the training for salt application to town roadways as well as vehicle maintenance.	This practice will continue and improve as needed.
The Town has participated with neighboring towns in northern Westchester and the WCPD regarding stormwater management practices and training for personnel, contractors and developers.	This will continue.
Additional Techniques The town's new comprehensive plan committee will be review salt application practices and recommend improvements, if needed.	Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities) This is an ongoing task.
Explain any changes or additions to the Permit Referenced Activities / Techniques, Measurable goals and / or Scheduled Dates above and provide a reason(s) for the change:	

Minimum Control Measure 6. Municipal Operations: ☒ Street and Bridge Maintenance; ☒ Winter Road Maintenance; ☒ Stormwater System Maintenance; ☒ Vehicle and Fleet Maintenance; ☒ Park and Open Space Maintenance; ☒ Municipal Building Maintenance; ☐ Solid Waste Management; ☒ Other Cemeteries _____

<ul style="list-style-type: none"> • Copy this page and give it to each municipal office or department responsible for reporting. • Put an 'X' in front of each municipal operation type addressed by the Municipal Pollution Prevention / Good Housekeeping Program in that office or department. • Refer to the Municipal Pollution Prevention / Good Housekeeping Assistance document for example best management practices, policies and procedures. • Use separate rows to explain the different processes, activities, procedures, practices, etc. used by the MS4. Add additional rows as needed. 	
Permit Reference IV.C.6.a, c: Develop and implement an operation and maintenance program to reduce and prevent pollutant discharges from the municipal operation(s) indicated above to the MEP. <ul style="list-style-type: none"> • <i>Describe how the bulleted items below focus on the pollutants addressed by the municipal pollution prevention program and the pollution prevention priorities.</i> 	Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities)
<ul style="list-style-type: none"> • <i>Briefly describe or reference any existing policies and procedures</i> • <i>Briefly describe or reference any policies and procedures being developed</i> 	DO NOT ENTER INFORMATION IN THIS CELL
The Town has an approved Salt Storage Facility and related Policy in place as well as management practices related to the fleet and storage of materials.	
<ul style="list-style-type: none"> • <i>Identify and describe the equipment and staff that are in place.</i> 	DO NOT ENTER INFORMATION IN THIS CELL
Current practices related to street cleaning, catch basins and storm drain cleaning, vehicle maintenance and washing, road salt storage and roadway and bridge maintenance have been in place and continue to be implemented.	

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Minimum Control Measure 6. Municipal Operations: ☒ Street and Bridge Maintenance; ☒ Winter Road Maintenance; ☒ Stormwater System Maintenance;
☒ Vehicle and Fleet Maintenance; ☒ Park and Open Space Maintenance; ☒ Municipal Building Maintenance; ☐ Solid Waste Management;
☒ Other Cemeteries _____

<ul style="list-style-type: none"> • Copy this page and give it to each municipal office or department responsible for reporting. • Put an 'X' in front of each municipal operation type addressed by the Municipal Pollution Prevention / Good Housekeeping Program in that office or department. • Refer to the Municipal Pollution Prevention / Good Housekeeping Assistance document for example best management practices, policies and procedures. • Use separate rows to explain the different processes, activities, procedures, practices, etc. used by the MS4. Add additional rows as needed. 	
Permit Reference IV.C.6.a, c (continued): Develop and implement an operation and maintenance program to reduce and prevent pollutant discharges from the municipal operation(s) indicated above to the MEP.	Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities)
<ul style="list-style-type: none"> • <i>Assess if existing programs adequately reduce and/or prevent pollutant discharges.</i> • <i>Determine and list any operation type, location or facility that is in need of modification or updates.</i> 	DO NOT ENTER INFORMATION IN THIS CELL
Permit Reference IV.C.6.a: If there is a training component for staff specific to these municipal operations: <ul style="list-style-type: none"> • <i>explain the activities and materials;</i> • <i>identify the personnel or outside organization conducting the activities.</i> 	Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities)
Additional Techniques	Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities)

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Heightened Regs EOH	<p>The Town must address additional requirements such as a stormwater conveyance system inspection and maintenance program, mapping and a maintenance schedule. Needed to be addressed are outfalls, bank stability of receiving waterbodies as well as other heightened EOH requirements. A Record of Repairs will be developed.</p> <p>Planning is underway for an interactive computer mapping system to be used by all departments.</p> <p>A comprehensive sweep cleaning program will be developed as part of the town's long range planning and capital improvements. The town will consider whether or not the annual program is sufficient and how to fund additional programs.</p> <p>The Town will review and consider adopting an enhanced snow and ice operational plan.</p> <p>A turf management plan will be reviewed and considered for all town owned properties including parks and playlands.</p> <p>Discharge loadings will be addressed as well.</p> <p>All these new programs will be reviewed in light of the Heightened Regs and in line with the town's long range capital improvement and budgeting program.</p>
Explain any changes or additions to the Permit Referenced Activities / Techniques, Measurable goals and / or Scheduled Dates above and provide a reason(s) for the change:	

Did you include any of the following documents as appendices? Put a mark for each appended document.	
<input type="checkbox"/>	Summary of public comments received on the annual report at the public presentation (Required) No additional comments were received in 2007
<input type="checkbox"/>	Intended response to comments on the annual report (Required) None received
<input type="checkbox"/>	Results of information collected and analyzed, including monitoring data; evaluation of assessment (modeling) of pollutant discharges, including modeling results and pollutant transport trends.
<input type="checkbox"/>	Other _____

ADDENDUM REPORTING FOR MS4S THAT LACK LEGAL AUTHORITY TO ADOPT REGULATORY MECHANISMS FOR IDDE AND CONSTRUCTION / POST-CONSTRUCTION STORMWATER RUNOFF CONTROL

BE SURE TO INDICATE THE MS4 NAME AND PERMIT NUMBER IN THE HEADER

ADDENDUM 1. Minimum Control Measure 3. Illicit Discharge Detection and Elimination (IDDE) Local Law

Permit Reference IV.C.3.c: Prohibit, through an ordinance, local law or other regulatory mechanism, illicit discharged into the MS4. The MS4s have until year 5 to complete this work.		
1) When was this work completed or planned to be completed?	Date completed: _____ Not yet completed Plan to complete for reporting in year: ____ 4; ____ 5	
2) Indicate which of the control mechanisms or procedures to the right used by the MS4 notify staff and others doing work on behalf of the MS4 about prohibition of and enforcement against illicit discharges:	___ Interconnection agreements ___ Maintenance directives / BMPs ___ Access Permits ___ Tenant Leases	___ Consultant Agreements ___ Construction / Bid Documents ___ Other _____ _____
3) Indicate which of these control mechanisms or procedures contain specific language prohibiting illicit discharges:	___ Interconnection agreements ___ Maintenance directives / BMPs ___ Access Permits ___ Tenant Leases	___ Consultant Agreements ___ Construction / Bid Documents ___ Other _____ _____
4) Explain how the MS4 intends to prohibit illicit discharges if: <ul style="list-style-type: none"> none of the mechanisms in number 2 contain language prohibiting illicit discharges; or the MS4 intends to add language to prohibit illicit discharges in other control mechanisms. 	Explanation:	
5) Explain how the MS4 (intends to) enforce against illicit dischargers within their jurisdiction.	Explanation:	

ADDENDUM 2. Minimum Control Measure 4 & 5. Construction Site & Post-Construction Stormwater Runoff Local Law

Permit Reference IV.C.4.b.i, 5.a.i: Require development and implementation of erosion and sedimentation controls through a local law or other regulatory mechanism. The MS4s have until year 5 to complete this work.	
1) When was this work completed or planned to be completed?	Date completed: _____ Not yet completed Plan to complete for reporting in year: ____ 4; ____ 5
2) Indicate which of the control mechanisms or procedures below are used by the MS4 to notify staff and others doing work on behalf of the MS4 about the <u>erosion, sedimentation and stormwater management requirements</u> for projects under the MS4s jurisdiction. (These requirements are based on the Construction Permit (GP-02-01) and MS4 Permit (GP-02-02).	
____ Access Permits ____ Tenant Leases ____ Requests for Proposals (RFPs) ____ Scop of Services	____ Consultant Agreements ____ Construction / Bid Documents ____ Other Policies / Procedures _____
3) All of the <u>erosion, sedimentation and stormwater management requirements</u> below must be addressed by the MS4's control mechanisms. For the control mechanisms identified in number 2 above, state in the left hand cells below the control mechanism(s) that contain the language.	
Control Mechanism	<u>Erosion, Sedimentation and Stormwater Management Requirements</u>
	Require all projects to have SWPPPs, as in GP-02-01
	Require all 16 components of a basic SWPPP (erosion and sediment control)
	Require all additional 7 components for a full SWPPP when post-construction control is required
	Meet the standards in the <i>Erosion and Sediment Control</i> and <i>Stormwater Management Design Manuals</i> (or otherwise meet the requirements of GP-02-01)
	Require contractor certification statements stating that the contractor will agree to comply with the terms and conditions of the SWPPP
	Require proper operation and maintenance of stormwater facilities during construction
	Require proper operation and maintenance of stormwater facilities after construction
	Require SWPPPs to be certified by a licensed / certified individual when there is a deviation from technical standards or direct discharge to a 303(d) segment or TMDL watershed subject to condition A of GP-02-01
	Have a process for review of SWPPPs
	Require site self inspections as in GP-02-01
	Have enforcement procedures during and after construction
	Require construction site operators to control waste
	Procedures for receipt and consideration of information submitted by the public
4) If any of the requirements in number 3 are not addressed, explain how the MS4 intends to incorporate them into the control mechanisms.	Explanation:
5) Explain how the MS4 intends to enforce the requirements within their jurisdiction.	Explanation: